

Communications Supervisor

Full Time

Management

Denver, CO, US

Salary Range:\$80,000.00 To 89,000.00 Annually

Denver Transit Operators (DTO) is a privately held company that has a 29-year contract with the Denver Regional Transportation District (RTD) to operate and maintain the new commuter rail system within the Greater Denver Metro area. We currently have a full time opportunity for a **Communication Supervisor**. We are seeking a committed individual that is responsible for the daily inspection, testing and repair of the commuter railroad network and communications infrastructure. The yearly salary for this position is between \$80,000 to \$89,000.

As the Communications Supervisor, some of your duties will be to:

- Assigns and directs daily work activities of the Communication Techs and ensures compliance with all safety rules and regulations as per company policy.
- Provides guidance and clear expectations by coaching, developing and training staff to enhance productivity and ensure department goals are met.
- Performs efficiency tests as per regulation and requirements.
- Maintains timely and accurate records of inspections, repairs, calibration tests in Asset Works Linear Focus module.
- Ensures staff receive required training to perform all functions of their job safely.
- Manages the time and attendance of work crews. Provides coaching and counseling regarding employee performance. Provides input and recommendations regarding employment and disciplinary decisions.
- Manages the administration of tests and safety inspections of train control communication equipment per FRA Part 234 and 236.
- Reviews and analyzes maintenance activity reports for trends in repairs, equipment failures and parts usage to determine if corrective action is needed and adjusting to meet department needs.
- Develop and produce reports as required and requested by department manager.
- Oversees the work required to align, adjust, and calibrate instruments by testing equipment per specifications.

- Ensures availability of supplies and tools necessary for the technicians to perform work assigned.
- Develop, review and evaluate departmental budget needs and requests.
- Coordinate with contractors in maintaining the OCC system
- Complete all other duties as assigned

Minimum Qualifications:

- High School diploma or GED required; Associates degree in electronic/computer technology or related field and work experience required, Bachelor's degree preferred.
- Minimum 2 years of supervisory/lead experience required
- Minimum 3-year experience working electronic diagnosis and repair preferred
- Experience in railroad train control inspection, maintenance and repair preferred
- Ability to prioritize and accomplish multiple tasks with minimal supervision
- Ability to work nights, holidays and weekends, including working overtime as needed
- Ability to instruct and cross train staff on inspections, maintenances, testing and repair assignments
- Must be able to work at heights exceeding 6ft. Must pass pre-employment physical examination
- Must be able to work in all types of weather conditions and environments
- Must possess a valid state driver's license
- Must be eligible to work in the U.S. and successfully pass a pre-employment background check, drug and alcohol screening and be willing to comply with the DTO Drug and Alcohol Policy

If you are an individual who loves a fast-paced environment, is motivated to work in a startup and growing organization, then please apply at www.denvertransitoperators.com.

Applicants who are authorized to work in the US will only be considered for this position. DTO is an Equal Opportunity Employer.