

# Facilities Manager

Full Time  
Denver, CO, US

**Salary Range:** \$98,000.00 To 105,000.00 Annually  
**Facilities Manager**

This is NOT your “Father’s” Railway Company! Come join an industry leader using new technology for commuter rail services.

Denver Transit Operators, (DTO) is a privately held company that has a 29-year contract with RTD to operate and maintain the new commuter rail system within the Greater Denver Metro area.

We currently have opportunities to hire **Facilities Manager**. The ideal candidate will be well-organized and able to optimize the use of space and equipment while reducing operating costs. Leadership abilities and phenomenal efficiency can set you apart among our candidate pool. The goal is to ensure our business’ accommodation is problem-free and safe so that employees can work under the best conditions. If you’re a passionate self-starter, Denver Transit Operators (DTO) is a perfect place to get ahead.

## What Will You Do?

- The Facilities Manager oversee all building-related activities.
- You will be responsible for preserving the good condition of infrastructure and ensure that facilities are safe and well-functioning.
- Manages the maintenance of the RTDC infrastructure including buildings, elevators, stations, lighting and the equipment and controls related to the commuter rail.
- Ensures compliance with regulations, guidelines and Concession Agreement requirements.
- Prepares and controls the budget, programs the work, provides parts, supplies, tools, equipment and training.
- Coordinates with other DTO departments and with other groups, including RTD, unions, manufacturers and vendors.
- Ensures complete documentation of work performed. Analyzes and reports on work performed, performance trends, and productivity and key performance indicators. Subject to on-call status 24/7.

**This is a safety sensitive position subject to the rules & regulations of the Federal Railroad Administration and their Drug & Alcohol policy.**

## What You Need to Bring: (Position Requirements)

- Bachelor's degree in Engineering preferred or 6 years of work experience in some or all of the following areas: facilities maintenance, maintenance planning, budget preparation, cost control, maintenance training, labor/management relations, employee/labor grievances and discipline reviews OR a combination of education and work experience may substitute on a year-to-year basis for work experience
- Must have demonstrated knowledge of R.O.W. infrastructure and building operations
- Strong Leadership and Communication skills a must
- Intermediate computer skills including a moderate understanding of operating systems, word processing, graphics, spreadsheets, and databases.

- Experience with asset management or maintenance management software, such as AssetWorks or Maximo, very preferred
- Passenger rail experience preferred
- Knowledge of OSHA and other environmental regulations
- Knowledge of general maintenance methods, operating requirements, and safety precautions related to facilities management
- Must be a well-organized, detail and customer (internal and external) oriented self-starter
- Strong procurement and negotiation skills - Contract Management
- Must be eligible to work in the U.S. and successfully pass pre-employment background checks and drug and alcohol screening
- Must possess a valid state driver's license

**Physical Requirements:**

Ability to sit for long periods of time.

**Pay:**

Our Facilities Manager can expect to earn an annual salary of \$98,000 to \$105,000. Your performance & pay are reviewed yearly.

**Benefits:**

- Paid holidays
- PTO & Sick Leave Pay
- Medical, Dental, Vision & 401(k)
- Ability to work in a CLEAN state-of-the-art repair facility
- Free RTD Light Rail & Commuter Train pass

**Training You Can Expect:**

As a Facilities Manager, you will receive classroom and hands-on training as part of a formal training program.

**Why Should You Apply?**

If you're looking to join a railway family that truly cares about you and your success; want work with new technology, hone your maintenance skills, then this is the place for you! Please apply at [www.denvertransitoperators.com](http://www.denvertransitoperators.com). We look forward to hearing from you! Applicants who are authorized to work in the US will only be considered for this position. DTO is an Equal Opportunity Employer