

Technical Buyer

Full Time

Denver, CO, US

Salary Range:\$80,000.00 To 90,000.00 Annually

Technical Buyer

This is NOT your “Father's” Railway Company! Come join an industry leader using new technology for commuter rail services.

Denver Transit Operators, (DTO) is a privately held company that has a 29-year contract with RTD to operate and maintain the new commuter rail system within the Greater Denver Metro area. We currently have opportunities to hire **Technical Buyer**. We are seeking committed individual with a minimum of 4 to 6 years of buying experience (preferably in railroad operations) to direct and coordinate purchasing and distributing materials, equipment, machinery, and supplies for the organization by performing the prescribed duties of this position. This includes assisting with the revision of Vehicle Maintenance (VM) and Engineering procurement plans.

What Will You Do

In this position you will be responsible for soliciting and evaluates proposals for the requested commodity. Research commodity availability, compare options to Company’s very specific, technical requirements, and screen and evaluate suppliers to provide recommended procurement to the Procurement Contracts Manager. Solve the challenge of parts obsolescence in VM and Engineering by finding additional suppliers or manufacturers for these types of parts. Prepares and issue purchase orders and change notices. Resolves discrepancies as they may arise between PO details and actual delivery. Review, update and manage procurements related to VM and Engineering procurement plans. Organize and conduct meetings between manufacturers and DTO personnel related to VM and Engineering procurement plans. Analyze market and delivery conditions to determine present and future material availability and prepare market analysis reports. Review purchase order claims and contracts for conformance to company policy. Verify nomenclatures and specification of purchase requests. Consult the internet, catalogs, and interview suppliers to obtain prices and specifications. Create purchase orders and send copies to suppliers and departments originating requests: verify total cost of item purchased. Negotiates the lowest possible cost for the commodity balanced against the optimum quality and schedule needs. Ensure the safety of workers and all crew adhere to all safety procedures and rules. Ensure works is completed on or before deadlines. Willing to travel within the United States and Canada on short notice. All other duties as assigned.

This is a safety sensitive position subject to the rules & regulations of the Federal Railroad Administration and their Drug & Alcohol policy.

What You Need to Bring: (Position Requirements)

Bachelor's degree (B.S or B.A.) from a four-year college or university. May substitute 4-6 years previous buying experience (preferably in railroad operations) for education. Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area circumference, and Volume. Ability to read and understand engineering drawings, specifications and mechanical schematics.

Ability to solve practical problems and to interpret a variety of instructions furnished in written, oral, diagram, or schedule form. Skill in establishing and maintaining effective working relations as well as verbal and written communication. Expertise in using Microsoft Excel and Word. Ability to learn a variety of computer programs. Previous experience with AssetWorks Enterprise Purchasing or other enterprise resource planning software is a plus. Must be eligible to work in the U.S. and successfully pass a pre-employment background check. Must be able to pass a pre-employment physical. Must pass a pre-employment drug and alcohol test and be willing to comply with the DTO Drug and Alcohol Policy. Must have a valid Colorado driver's license. Must have a valid Passport.

Physical Requirements:

Candidates can expect to be sitting or walking for much of their shift you may be required to perform the following physical activities.

- Ability to sit for long periods of time.

Pay:

Our Technical Buyer can expect to earn an annual salary of \$80,000 to \$90,000. Your performance & pay are reviewed and increases possible after successful completion 1-year of service and there after annually.

Benefits:

- Minimum 40 hour work weeks.
- Paid holidays
- PTO & Sick Leave Pay
- Medical, Dental, Vision & 401(k)
- Ability to work in a CLEAN state-of-the-art repair facility
- Free RTD Light Rail & Commuter Train pass
- Career advancement opportunities, (we promote from within!)

Training You Can Expect:

As a Technical Buyer, you will receive hands-on training as part of a formal training program.

Why Should You Apply?

If you're looking to join a railway family that truly cares about you and your success; want work with new technology, hone your maintenance skills and do cool things, this is the place for you! Please apply by submitting your resume to us. We look forward to hearing from you!

Applicants who are authorized to work in the US will only be considered for this position. DTO is an Equal Opportunity Employer.