

Project Name: Railroad Bridge Inspection Service for A, B and Gold Lines

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## **1. DESCRIPTION OF WORK – GENERAL**

Except as otherwise expressly provided herein, Contractor shall supply all adequate and competent labor, supervision, tools, equipment, consumable materials, services, and warehousing and each and every item of expense necessary for the supply, application, handling, hauling, unloading and receiving and quality of the work of Railroad Bridge Inspection Service for A, B and Gold Lines hereinafter called the Work.

## **2. SPECIFICATIONS, DRAWINGS, ATTACHMENTS AND EXHIBITS**

All Work shall be performed in strict accordance with the following described specifications, drawings and other documents, which by this reference are made a part hereof.

### **2.1. Attachments**

Attachment A – Construction Safety and Security Plan, Rev. 4

Attachment B – Contract Daily Log

Attachment C – 2017 Railroad Bridge Inspection Scope

Attachment 15 – RTD Specified Requirements

## **3. DESCRIPTION OF WORK – SPECIFIC**

The Work described in Articles 1.0 and 2.0 of this Part I shall include, but not be limited to, the following:

- 3.1. Perform an annual railroad bridge inspection to identify deficiencies as well as the overall environment of the railroad bridge, following FRA Regulations 49 CFR 237. All details and references to the scope for the annual railroad bridge inspection are provided in Attachment C.

## **4. MATERIAL, PERMANENT EQUIPMENT, OR PERMANENT WORK SITE SERVICES FURNISHED BY COMPANY**

### **4.1. Furnished by Company**

Company will supply or cause to be supplied the following temporary construction facilities and utilities to Contractor, without cost to Contractor, for or in connection with performance of the Work.

#### **4.1.1. Miscellaneous Items**

- a. Contractor is responsible for all small tools

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- b. Contractor is responsible for all standard expendable or consumable supplies.
- c. Contractor shall supply all cleaning detergents, solvents, chemicals, etc. SDS is to be provided for approval for each detergent, solvent, chemical, etc. prior to bringing on RTDC property.
- d. Transportation facilities on and off site. Only Contractor's company vehicles, as approved by Company, will be allowed on the Work Site. Personnel vehicles may be in Company designated parking areas when made available. Otherwise personal vehicles must be kept off site.
- e. Contractor is responsible for all first aid facilities for his employees.
- f. Contractor shall provide their personnel with DTO required PPE and any other PPE necessary to protect their personnel from the hazards of performing their duties.
  - i. Green Safety Vest with an X on the back.
  - ii. Eye protection.
  - iii. Safety shoes with safety toe and electrical hazard rated.
  - iv. Long pants
  - v. Hard Hats

## **5. PERFORMANCE SCHEDULE AND SEQUENCE OF WORK**

Contractor shall commence performance of the work and shall complete the work in accordance with the dates set forth in article 5.0 of the contract signature document.

5.1. General scheduling, reporting and coordination requirements shall be described in Part III General Terms.

5.1.1. Specific scheduling and coordination requirements may include, but not necessarily be limited to the following:

- a. Mobilization time for manpower and equipment.
- b. Material deliveries to Work Site.
- c. Start and completion of different segments of Work (early and late starts).
- d. Any qualifying conditions of Company or Owner.
- e. Other as necessary.

5.1.2. Work site availability will be as approved by company. Work hours and days will be as required to meet schedule meet schedule requirements. There will be no reimbursement for overtime.

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## **6. REPORTING REQUIREMENTS AND COORDINATION MEETINGS**

Contractor shall promptly submit the schedules and reports set forth in Attachment B for Janitorial Services and Attachment C for Snow Removal Services. In addition, Contractor shall submit those reports as requested by Company pursuant to the Article entitled "Scheduling, Reporting and Coordination" set forth in Part III - General Terms. Contractor may offer a suitable substitute report for Attachment B and C, but must obtain the prior approval of the Company.

### **6.1. Other Meetings**

Contractor participation in certain additional activities shall also be required. These activities shall include, but not be limited to:

- 6.1.1. Indoctrination and orientation of all Contractor's employees prior to commencing Work at the Work Site. (This includes the entire labor force and all new hires). The meeting will last between (4) hours.
- 6.1.2. Daily safety briefing organized and conducted by Contractor and attended by all of Contractor's employees. Contractor shall be responsible for arranging and conducting these meetings with its employees. Sign in sheet and form stating safety topics covered will be turned in the same day to Company Representative. Failure to comply with this will result in a penalty of \$50.00 per missing sign in sheet.

### **6.2. Additional Reporting Requirements.**

- 6.2.1. Contractor is required to submit a Daily Report each day work is performed on site. The Daily Report should include the Supervisor name as well as the crew members name. Daily Reports must be approved by Company's authorized representative. Failure to comply with this will result in a penalty of \$50.00 per missing sign in sheet.

## **7. DATA REQUIREMENTS**

- 7.1. Company will issue specifications, drawings and other documents as set forth in Attachment 15, Administrative Procedure.
- 7.2. Contractor shall submit the following data to Company:
  - 7.2.1. All necessary quality control documentation as Work is completed.
  - 7.2.2. At completion of Work, a complete report of all work.

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7.3. Contractor's performance of its obligations hereunder shall not be deemed complete until Company is in receipt, on proper forms, of all technical data, as-built drawings, and other documents to be submitted to Company as part of Contractor's scope of work. Failure of Contractor to comply with the above data requirements will entitle Company to withhold any progress payment, or final payment, pending Company's receipt of all the above data without prejudice to any other remedy of Company.

7.4. Contractor shall show the Company Contract number and identifying item numbers, if applicable, on all data submitted pursuant to this Article 8.0.

## **8. CLEAN-UP, SAFETY, WORK RULES AND REGULATIONS**

8.1. Contractor shall perform the Work in a safe manner and keep the Work Site in a clean condition and shall comply with all Work rules and regulations set forth in Attachment A, Construction Safety and Security Plan Early Works for the Eagle P3 Project.

8.2. All work shall conform to the FRA On-Track safety regulations. Contractor shall not foul a track, i.e. get within 4 ft. of the nearest rail, without obtaining permission from a Company qualified employee.

## **9. QUALITY CONTROL**

Contractor shall be responsible for the performance of all inspection and testing activities per industry standards, as specified.

## **10. EXECUTIVE SPONSOR**

Contractor shall nominate an Executive Sponsor for the Contract. The role of the Executive Sponsor is to be the Senior Management contact to become involved and take a proactive approach to the successful execution of the Work.

Contractor's Executive Sponsor will contact Company's Executive Sponsor on any potential problems in Contractor's Organization or in Company's Organization or other major issues that may negatively impact the progress of the Work. Contractor's Executive Sponsor will be available to meet with Company's Executive Sponsor or other Company Project or Construction Management Representative at the worksite to review the status of the Work and the Contract.

Contractor's Executive Sponsor for the contract is **name** who can be reached at (xxx) xxx-xxxx.

## **END OF PART I – SCOPE OF WORK**

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