

# DBE/SBE FAQs

The DBE/SBE: Qualification, Certification, Bidding and Partnering process can be difficult to navigate. These FAQs are meant to help guide you to the answers.

## Disadvantaged Business Enterprise and Small Business Enterprise Frequently Asked Questions

### Q. What does DBE/SBE stand for?

A. Disadvantaged Business Enterprise (DBE) and Small Business Enterprise (SBE).

### Q. How do I become DBE certified?

A. Your business must meet the qualifications listed on the Colorado Department of Transportation or the City and County of Denver, Office of Economic Development website [www.coloradodbe.org](http://www.coloradodbe.org), you then must complete the [DBE Certification Application](#).

### Q. How do I become RTD SBE Certified?

A. Your business must meet the qualifications listed on [RTD's website](#). You then must complete the [SBE Certification Application](#) and the [Personal Financial Statement](#). [www.rtd-denver.com](http://www.rtd-denver.com)

### Q. I have an MWBE certification, does that qualify?

A. No, this project recognizes the CDOT or City and County of Denver DBE certification and the RTD SBE certification.

### Q. What are the benefits to being certified?

- A. There are a number of benefits to being certified:
- More opportunities to participate on locally and federally funded projects.
  - Periodic opportunity alerts.
  - Additional networking event opportunities.

### Q. What is iSqFt?

A. iSqFt is the procurement system DTP uses to manage and deliver current opportunities for contractors and sub-contractors to bid.

### Q. How can I get registered with iSqFt?

A. Once you have successfully completed the prequalification documents, your company automatically becomes registered in iSqFt after prequalifying with DTP. (See "How do I become prequalified?")

### Q. How do I become prequalified with DTP?

A. Go to [www.DenverTransitPartners.com](http://www.DenverTransitPartners.com). Under the contracting tab click on, "Doing Business with DTP." Then, click on, "Contractor-Vendor Notice of Interest Form." Fill out the form completely and return it to [opportunities@dtpjv.com](mailto:opportunities@dtpjv.com) or mail to 1670 Broadway, Suite 2700, Denver, CO 80202. You will be sent a pre-qualification package. Fill out the package as completely as possible and return with a copy of your DBE and/or SBE certification. Follow up to ensure your information is received.

### Q. How do I know when there are bid opportunities for my company?

A. Once your company is prequalified with DTP, when there is an opportunity that matches your work codes, iSqFt will send the bid information to the email address you provided. We recommend monitoring the DTP website for upcoming opportunities as well.

### Q. When will I receive bid opportunities?

A. After prequalifying with DTP, when bid opportunities become available that match your work codes, you will be sent the bid opportunity to the email address you provided.

### Q. How can I check if my work codes are accurate or change/add codes?

A. You must contact your certifying agency for any work code updates.

### Q. What are the DBE/SBE goals?

A. 19% DBE for design work on DBE qualifying work  
20% DBE for construction on DBE qualifying work  
19% SBE for design work on SBE qualifying work  
18% SBE for construction on SBE qualifying work  
Goals for the Operation & Maintenance period are:  
17% SBE for all services during O&M period.

### Q. What happens once DTP meets their DBE/SBE goals for the Project?

A. DTP is committed to exceeding our DBE/SBE goals and will continue to reach out through Chambers and organizations to help small businesses throughout the community expand their businesses capacities.

### Q. What is the Mentor Protégé Program?

A. The Mentor Protégé Program is a capacity building program currently working with large and small contractors to build capacity. The objectives of this program are to provide comprehensive mentoring and technical assistance to DBE/SBEs working on the Eagle P3 Project so that they may successfully complete their contracts, develop and broaden their capabilities, expand their businesses and yield sustainable growth.

### Q. What is the DBE/SBE Roundtable?

A. The Roundtable is comprised of local minority and women chambers, associations and other membership organizations to provide procurement perspective and guidance on the Eagle P3 Project.

### Q. Can the public attend the DBE/SBE Roundtable?

A. We have representation of local chambers, associations and other membership organizations to provide a voice for their constituents.

### Q. I need help with my certification, who should I contact?

A. Specific questions about your company's qualifications should be directed to your certifying agency. For general questions about certification, please contact our DBE/SBE Liaison, Linda Wilson who will help you through the process. 303-297-5286 or [Linda.Wilson@dtpjv.com](mailto:Linda.Wilson@dtpjv.com).

### Q. Where can I see the firms that have been awarded contracts, in hopes of getting a sub-contract?

A. You can see the awarded contracts at [denvertransitpartners.com/?page\\_id=218](http://denvertransitpartners.com/?page_id=218).

### Q. Is it true that as of 2012 DBE work codes have changed?

A. Yes. Both DBE certifying agencies (CDOT and the City and County of Denver) were required by the U.S. Department of Transportation to convert existing DBE work codes to the North American Industry Classification System (NAICS) by the end of 2011. Migration of the current codes to NAICS codes has been done electronically and you should have received a letter showing your firm's NAICS-based work codes. For questions contact:  
CDOT: James Mabry 303-757-9310  
[James.mabry@dot.state.co.us](mailto:James.mabry@dot.state.co.us)

Denver: Jocelyn Robinson 720-913-1605  
[Jocelyn.robinson@denvergov.org](mailto:Jocelyn.robinson@denvergov.org)

\*For reasons beyond our control— AOL email addresses are not able to receive messages through iSqFt. Please provide us with a non-AOL email address.

For questions or comments please contact: Linda Wilson the DTP DBE/SBE Liaison at [Linda.Wilson@dtpjv.com](mailto:Linda.Wilson@dtpjv.com) or 303-297-5286. Find DBE/SBE updates at the Denver Transit Partner's website: [www.DenverTransitPartners.com](http://www.DenverTransitPartners.com)

